



Presentation Travel Grant Application

Instructions

1. Attach abstract and title of presentation to this application. For creative works attach pictures and titles of works being presented.
2. Submit proof of presentation acceptance, such as a copy of the acceptance email or a copy of the conference schedule with your name and presentation listed, as soon as it is available.
3. Two signatures are required: the student's and the department chair's.

Reminders

1. Page one of two - both pages required
2. Limit one per student for the period July 1, 2023 - June 30, 2024.
3. Students must be registered for the semester in which the trip occurs except for the summer semester.
4. Submit completed form to gradfunding@uark.edu.

Travel Grant Requested:

Doctoral Student/\$1,100 max.

MFA, MDES Student/\$1,100 max.

Master's, EdS Student/\$700 max.

Student's Name: _____ UA ID Number: _____

Student's Email Address: _____ Student's Department: _____

Student's Degree Program (e.g., ANSCPH, CRWRMF, ELEGMS): _____

Presentation Type: Formal Paper Poster Other (e.g. portfolio, performance)

If "Other," please explain: _____

Name of Conference/Meeting: _____

Conference/Meeting URL: _____

Conference/Meeting Dates: _____ - _____ Departure Date: _____ Return Date: _____
MM/DD/YYYY MM/DD/YYYY MM/DD/YYYY MM/DD/YYYY

Destination: _____ Is this a virtual conference: Yes No
City, State, Country

Adviser/Research Director's Name: _____ Email Address: _____
My advisor/research director is aware of and approves this travel grant request.

Student's Signature (required): _____
I am presenting my own research, conducted at and bearing the name of the University of Arkansas.



Presentation Travel Grant Application

Page two of two - both pages required

Student's Name: _____ UA ID Number: _____

What types of expenses do you expect? Check any that apply.

Registration Lodging Mileage Airfare Meals/Incidentals Rental Vehicle

Other: _____

Approximate expected expenses: \$ _____

See Travel Office web site for allowable expenses, per diem rates, and guidelines: <https://travel.uark.edu/>

Department contact information (at least one contact is required):

Contact person: _____ Email Address: _____

Second contact person: _____ Email Address: _____

Third contact person: _____ Email Address: _____

Additional Funding (optional)

It is suggested, but NOT required that departments contribute 10% (or more if funds are available) to support the student's travel. Additional funding can also come from an interdisciplinary program, faculty, GPSC grant etc. If the student does not have additional funding, this information can be omitted.

Additional funding source: _____ Estimated amount: \$ _____

Signature: _____ Department: _____

Department Head/Chair, Program Coordinator, or Authorized Designee's Signature (required):

Signature: _____ Department (e.g., ENGL, MEEG, RHRC): _____